



CENTRE FOR CONTINUING EDUCATION KERALA

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Notification No. 3/2016 Dated 31/10/2016

Examination Schedule - September 2016

The final examination for the courses –

1) Certificate course in Aluminium Fabrication

2) Certificate course in Welding Technology

3) Certificate course in Desk Top Publishing

4) Certificate course in MS Office

5) Certificate course in AutoCAD

6) Certificate course in Electrical Wiring

7) Certificate course in Cosmetology & Beauty Parlour Management

8) Certificate course in Computerized Financial Accounting

9) Diploma in Computer Application and

10) PG Diploma in Counseling offered by Centre for Continuing Education Kerala through its sub-centres as per the notification No. 2/2016 dated 9/9/2016, is scheduled to be held at the respective sub-centres of CCEK as per the following timetable.

1. Certificate course in Aluminium Fabrication				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CAF T001	Aluminium Fabrication	12 November 2016	10 am to 12 pm
2	CAF L001	Aluminium Fabrication - Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

2. Certificate course in Welding Technology				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CWT T001	Welding Technology	12 November 2016	10 am to 12 pm
2	CWT L001	Welding Technology - Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

3. Certificate course in Desk Top Publishing				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CDTP T001	Concept of Desktop Publishing	12 November 2016	10 am to 12 pm
2	CDTP L001	Desktop Publishing Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

4. Certificate course in MS Office				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CMSO T001	Computer Fundamentals & Office Automation	12 November 2016	10 am to 12 pm
2	CMSO L001	Office Automation Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

5. Certificate course in Auto CAD				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CACAD T001	Principles of Drafting	12 November 2016	10 am to 12 pm
2	CACAD L001	Computer Aided Designing (CAD) - Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

6. Certificate course in Electrical Wiring				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CEW T001	Basic Electrical Engineering	12-11-2016	10 am to 12 pm
2	CEW T002	Electrical Wiring & Distribution of Electricity		2 pm to 4 pm
3	CEW L001	Electrical Wiring Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

7. Certificate Course in Cosmetology & Beauty Parlour Management				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CBPM 01	Cosmetology & Beauty Parlour Management	12 November 2016	10 am to 12 pm
2	CBPM 01 P	Cosmetology & Beauty Parlour Management (Practical)	Schedule for the practical examination will be announced separately at the sub-centres.	

8. Certificate course in Computerized Financial Accounting				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	CCFA T001	Financial Accounting	12 November 2016	10 am to 12 pm
2	CCFA L001	Computerized Financial Accounting (Practical)	Schedule for the practical examination will be announced separately at the sub-centres.	

9. Diploma in Computer Application				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	DC 01	Informatics	12 November 2016	9.30 am to 11.30 am
2	DC 02	MS Office and Internet		1.00 pm to 2.00 pm
3	DC 03	Linux and Open Office		3.00 pm to 4.00 pm
4	DC 04	PC Techniques	13 November 2016	10 am to 12 pm
5	DC 05	Malayalam Computing		2.00 pm to 3.00 pm
6	DC 02 P	MS Office & Internet (Practical)	Schedule for the practical examination will be announced separately at the sub-centres.	
7	DC 03 P	Linux and Open Office (Practical)		
8	DC 05 P	Malayalam Computing (Practical)		

10. PG Diploma in Counseling				
Sl. No.	SUBJECT CODE	SUBJECT	DATE	TIME
1	PGDC T001	Fundamentals of Counseling	12 November 2016	10 am to 1pm
2	PGDC T002	Mental Health Problems	13 November 2016	10 am to 1pm
3	PGDC T003	Theories and Techniques of Counseling	14 November 2016	10 am to 1pm
4	PGDC T004	Family Counseling	15 November 2016	10 am to 1pm
5	PGDC T005	Counseling in Special Settings	16 November 2016	10 am to 1pm
6	PGDC L001	Block Placement & Report - Counseling Practical	Schedule for the practical examination will be announced separately at the sub-centres.	

1. At the time of examination candidates shall produce the Hall Ticket in Original, duly authenticated by

the Sub-centre authorities, for verification. The candidates who fail to produce the hall ticket will not be permitted to attend the examination.

2. Candidates shall occupy the seats allotted to them in the examination hall, 30 minutes prior to the commencement of the examination.
3. No candidate will be allowed to appear for the examination after 15 minutes of the commencement of the examination.
4. Mobile Phones or any other electronic devices are not allowed in the examination hall. Candidates should not bring any books/charts/tables/loose sheets into the examination hall.
5. No candidate will be allowed to leave the examination hall without handing over their answer book to the supervisor.
6. Candidates indulging in malpractice/using unfair-means are liable to be punished by suspension/expulsion.
7. During the course of examination the candidate shall be under the discipline and control of the invigilators /centre chief and shall obey all orders passed by them on all matters relating to the examination.
8. Any other details not specifically mentioned herein will be decided by the Director, C.C.E.K. and his decision will be final.

Sd/-
DIRECTOR
Centre for Continuing Education Kerala