

**INTERNAL QUALITY ASSURANCE CELL**  
**MES COLLEGE MARAMPALLY**

MES/IQAC-ATR/2015-16/01

01.05.2016

**ACTION TAKEN REPORT**

Meeting No	Date	Decisions	Action taken
24	25.06.2015	Activities for the academic year	The conference hall was renovated and proposal submitted to the management for solar panels and rain water harvesting. Prof. Rajagopal visited the campus to strengthen the green initiatives of the campus.
25	07.07.2015	Meeting with Heads of the departments. <ul style="list-style-type: none"> <li>• Green initiatives</li> <li>• Alumni activities</li> <li>• National throw ball championship</li> <li>• Academic performance</li> </ul>	The heads of the department presented their action plan for the year and university examination results. Modifications suggested in certain activities like campus cleaning, exhibition and medical camps. World environment day, International ozone day and world wetland day have been celebrated with the financial assistance of KSCSTE. The meeting derived strategies to improve the academic performance of the students. The programmes like Walk with Scholar and Student support programme (SSP) conducted. The institution hosted National throw ball championship on 27 August 2015 in association with Kerala Sports Council.
26	30.07.2015	Orientation programme to I UG students	Career orientation programme to the I Semester students conducted on 03 August 2015.
27	07.12.2015	<ul style="list-style-type: none"> <li>• Orientation to freshly appointed teachers on NAAC criteria.</li> <li>• Implementation of Alumni activity-campus to corporate</li> <li>• Human right seminar</li> </ul>	An orientation session on NAAC criteria was conducted on 28.12.2015. A seminar on "Human rights: Civil society and media" was conducted on 09 February 2016. Alumni activity-campus to corporate postponed to coming academic year.
28	27.01.16	Faculty development programme	One day workshop on "Holistic education" for the faculty members was conducted on 03 February 2016 in association with IIT Chennai.
29	09.03.2016	<ul style="list-style-type: none"> <li>• AQAR preparation</li> <li>• CMC Visit</li> </ul>	The schedule of the visit prepared and audit has been conducted on 19 March 2016. It was also decided to complete AQAR by June 2016.

			Similarly student quality circle meeting scheduled on June 2016
30	01.04.2016	SSR preparation	The departments asked to collect the data according to the seven criteria of NAAC and to this effect department level committee has been constituted.

IQAC Chairperson  
Sd/-  
Dr A Biju, Principal

IQAC Coordinator  
Sd/-  
Mr. Joseph Deril K S