

INTERNAL QUALITY ASSURANCE CELL
MES COLLEGE MARAMPALLY

MES/IQAC-ATR/2016-17/01

14.12.2016

ACTION TAKEN REPORT

Resolutions	Action taken
Collaboration with agencies other than UGC for the conduct of Seminars/workshops/conferences	The Department of Biosciences organised lecture workshop on “Trends in Nanosciences and Functional genomics” in association with IASc, INSA and NASc on 15-16 Nov, 2016.
Faculty Development Programmes	Workshop on learning management system “MOODLE” was organised for the faculty members on 28 October 2016.
Strengthening of Parent Teacher Association activities	<ul style="list-style-type: none"> ➤ Energy conservation awareness class on Dr K Soman on 05. September 2016. ➤ First Aid Kit distributed to all the departments including hostel. ➤ Part-time coach for Taekwondo was appointed by PTA and giving financial support for the students to participate in the State and National level tournaments ➤ More books have been added to the “Book Bank” facility supported by the PTA.
Student Support programmes	<ul style="list-style-type: none"> ➤ A one day orientation to the first year UG students on 01 August 2016. Mr Soorej and Ms Rekha trainers of Plan@Earth handled the session. ➤ Residential orientation programme to the first year PG students was conducted on 18, 19 November 2016. ➤ A career motivation class was organised by honouring civil service rank holders of the District on 25 August 2016. Mr Asif Yusuf IAS, A Ashif IAS and R Vishwanath IPS interacted with the students. ➤ Career guidance classes conducted by the Dept of Electronics and Commerce of the college. Alumnus of various departments visited the departments and given lecture on career orientation. ➤ Additional Skill Acquisition Programme (ASAP), Walk with scholar (WWS) and Student Support Programme (SSP) of the Higher education initiatives of Kerala Government were successfully implemented in the campus. ➤ An ED Club is actively operating in the campus to nurture the entrepreneurship skills of the students
Academic administrative audit	An academic audit and feedback from the students collected at the end of the semester
Extension and outreach programmes	<ul style="list-style-type: none"> ➤ A survey to find out illiterate migrant labourers was conducted in association with Kerala literacy mission and the report was published by Sri Kamal (Chairman of Kerala film academy). ➤ “Pragathy” continued its efforts to gift school uniform and study materials to Govt UP School students.

	<ul style="list-style-type: none"> ➤ “Mazhakkoythu”, a rain water harvesting project of the department of Biosciences funded by Kerala State council for Science Technology and Environment implemented in the Local Panchayath. ➤ “Padheyam”-Distribution of meal packets to the needy, sponsorship of orphans and peace home visits etc. Initiated by commerce department. ➤ Energy and Environmental Conservation Club (EECC) of the institution engaged in various energy conservation sensitisation programmes inside and outside campus
Automation of office administration and student details.	The software installed successfully which facilitates the management of academic administration (courses, semester, student management, attendance, Exam management, Performance evaluation for students, Time table, syllabus, SMS alerts), Payroll, Transportation and Hostel management.
Construction of new conference hall with Multimedia lab facility and augmentation of library facility	New Library space, Seminar hall and the work of new building block has been completed. The new block also includes a state-of-the-art computer laboratory and 2D and 3D animation labs.
Green initiatives in the campus	Kerala State council for Science Technology and Environment sponsored World environment day and International ozone day has been observed. Tree saplings were planted in the campus

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